

INDIAN SHORES

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ADMINISTRATIVE AND FINANCE COMMITTEE MINUTES – July 3, 2018

The Administrative and Finance Committee meeting convened at 2:00 P.M.

Those present were: Mayor Soranno, Vice Mayor Schear, and Citizen Member, Art Newsome.

Also present: Councilor Bill Smith, Town Administrator Bonnie Dhonau, Finance and Personnel Director Susan Scrogam, Town Clerk Freddie Lozano, Chief Terry Hughes, Captain Ray DeCunto, Officer Matthew Patsch, Town Attorney Regina Kardash, and Rebecca Apple.

ITEM # AGENDA ITEM

1.0 Recommendation to approve the Administrative and Finance Committee Agenda for July 3, 2018.

Mayor Soranno made the following changes to the agenda:

- a. Switched the order of Item numbers 4.0 and 5.0.
- b. Changed the wording of Item numbers 3.0, 4.0, and 5.0 from "Recommendation to approve" to "Recommendation for Council approval".

Motion by Vice Mayor Schear – seconded by **Art Newsome** to approve the Committee Agenda for July 3, 2018 as amended.

Motion carried 3-0.

2.0 Comments from the public on any Agenda Item.

None.

Patrick C. Soranno
Mayor

Diantha Schear
Vice Mayor

Mike Hackerson
Councilor

Michael (Mike) Petrucci
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Terry E. Hughes
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Gregory Yantorno
Building Official

Regina Kardash, Esq.
Town Attorney

3.0 Recommendation to approve hiring Ms. Rebecca Apple as the Building Clerk for Indian Shores, FL.

Ms. Dhonau introduced Ms. Rebecca Apple. Ms. Apple has 14 years experience in the construction industry working for Apple Homes. She is also a licensed home inspector for FEMA. She also agreed to change her FEMA status to inactive in the event she is needed by the Town. Ms. Dhonau is requesting the approval to hire Ms. Apple as the new Building Clerk.

Mr. Newsome asked if the hiring of Ms. Apple will have any impact on the budget.

Ms. Dhonau replied no.

Motion by **Art Newsome** – seconded by **Vice Mayor Schear** to recommend to Council the hiring of Ms. Rebecca Apple as the Building Clerk for Indian Shores. **Motion carried 3-0.**

4.0 Recommendation to approve the sale of six Indian Shores Police Department vehicles.

Mayor Soranno clarified that Item #4.0 in the agenda packet is now 5.0.

Chief Hughes stated that the vehicles cannot be sold until they are deemed as surplus. They are now considered surplus after the Committee recommended to Council the approval of leasing the six cars. Chief added that Car #30 will be given to Administration for business purposes.

Motion by **Vice Mayor Schear** – seconded by **Art Newsome** to make a motion to recommend to Council the sale of six surplus Indian Shores Police Department vehicles.
Motion carried 3-0.

5.0 **Recommendation to approve leasing six vehicles for the Indian Shores Police Department.**

Mayor Soranno clarified that Item #5.0 in the agenda packet is now 4.0. He also clarified that this will be to "Recommend consideration to approve leasing six vehicles for the Indian Shores Police Department."

Chief Hughes stated that the current Police Department vehicles are aging with high mileage and high maintenance. The proposed lease offers vehicles with unlimited mileage and they come fully equipped with lights, sirens, including decals to Police Department specifications. The cost is \$46,365 per year for a 5-year period with a savings of \$18,000.

Vice Mayor Schear asked for the description of the vehicles.

Chief Hughes replied that they are new Ford SUVs.

Mr. Newsome asked Chief Hughes to confirm if we can purchase the vehicles for \$1.00 each after the lease.

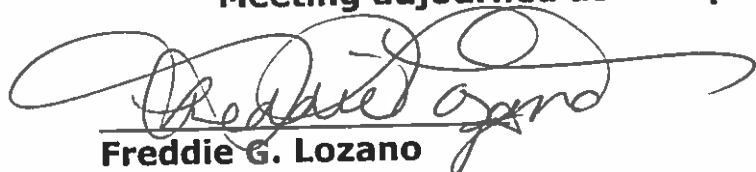
Chief Hughes he would. He informed the Committee of Attorney Kardash's amendment to the lease's wording in Section 11. He is asking to approve the recommendation for approval with the condition that the verbiage in Section 11 be stricken and replaced with verbiage Attorney Kardash provided.

Mayor Soranno asked about the manufacturer's warranties.

Captain DeCunto replied 3-year, 36,000 mile, bumper to bumper with a 5-year, 100,000 mile warranty.

Motion by Vice Mayor Schear – seconded by **Art Newsome** to a conditional recommendation for Council approval upon changes made to the lease agreement as specified. **Motion carried 3-0.**

Meeting adjourned at 2:15 p.m.



Freddie G. Lozano
Town Clerk