



*Town of*  
**INDIAN SHORES, FLORIDA**

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**TOWN COUNCIL MEETING**

**MINUTES - DECEMBER 8, 2009**

**MAYOR**

James J. Lawrence

**VICE MAYOR**

Joan G. Herndon

**COUNCILORS**

Carole Irelan

William F. Smith

Steve Sutch

**TOWN CLERK**

Marcia Grantham

**DIRECTOR OF  
FINANCE**

Mary Karayianes

**CHIEF OF POLICE**

**TOWN ADMINISTRATOR**

E. D. Williams

**BUILDING CODE  
ADMINISTRATOR**

Lawrence G. Nayman

**INDIAN SHORES TOWN COUNCIL MEETING convened at 7:00 P.M. Those present were Mayor Lawrence; Vice Mayor Herndon; Councilor Smith; Councilor Sutch and Councilor Irelan.**

**Also Present: Attorney Yacavone; Marcia Grantham, Town Clerk; Mary Karayianes, Director of Finance; Chief E.D. Williams, Town Administrator; Lawrence Nayman, Building Official.**

**1.0 REGULAR COUNCIL MEETING**

**1.1 Consideration of approving Council Agenda for December 8, 2009.**

**MOTION by Councilor Smith – seconded by Vice Mayor Herndon – to approve Council Agenda for December 8, 2009, as published. Motion carried 5-0.**

**1.2 Consideration of approving “CONSENT AGENDA”, as follows:**

**A. MINUTES: Council - 11/10/09**

**MOTION by Councilor Smith – seconded by Vice Mayor Herndon – to approve Minutes “Consent Agenda”, as published. Motion carried 5-0.**

**B. RE-OCCURRING EXPENSES: Resolution 7-2008):**

**From 11/3/09 thru 11/24/09**

**MOTION by Councilor Smith – seconded by Councilor Sutch – to approve Re-Occurring Expenses “Consent Agenda”, as published. Motion carried 5-0.**

**1.3 APPROVAL of Committee expenditures: NONE**

**1.4 Correspondence: NONE**

**1.5 Consideration of approving a proposal from Gulf Coast Testing Laboratory Inc. in the amount of \$2,280.00 to perform a Standard Penetration Test (SPT), relative to the Town's proposed new Municipal Center.**

*Lawrence Nayman, Building Official, reported this is the geo-technical survey which identifies the sub-soils and how deep to go with pilings, advising this company was recommended by the structural engineer as he feels he can trust the results and is someone he can work with.*

*MOTION by Councilor Sutch -- seconded by Councilor Irelan -- to approve expenditure of \$2,280.00, as presented in Agenda Item 1.5. Motion carried 5-0.*

**1.6 Consideration of approving a proposal from Adams Design in the amount of \$7,625.00 for Civil Engineering and Survey services for the proposed new Municipal Center.**

*Lawrence Nayman, Building Official, reported this is the original survey as the building sits now, with topographics, and will include the first floor when it goes up and the final survey when all is completed, advising this company was recommended by ARC3, and he concurs with the recommendation.*

*MOTION by Councilor Irelan -- seconded by Councilor Smith -- to approve expenditure of \$7,625.00, as presented in Agenda Item 1.6. Motion carried 5-0.*

**1.7 Consideration of approving Contract with ARC3 Architecture for design of the Town's new Municipal Center in the amount of \$180,452.00.**

*Lawrence Nayman, Building Official, reported this is the Architect chosen by the Committee using a grading/point system, which met several times to review the proposals, and he feels confident they will work with staff to stay within the Town's budget.*

*Mr. Steve Vinci, AIA, Principal, ARC3, presented background information on ARC3, briefly reviewed the proposed project for a new Municipal Center, noting this is the kickoff to begin the process, stating they appreciate the opportunity to work with the Town and are excited about starting the project.*

**MOTION by Vice Mayor Herndon – seconded by Councilor Sutch – to approve Contract with ARC3 for design of the Town's new Municipal Center in the amount of \$180,452.00, as presented in Agenda Item 1.7. Motion carried 5-0.**

**Mayor Lawrence stated the Town is planning a Public Informational Meeting on Thursday, January 7, 2010 at 7:00 P.M., for the purpose of a presentation by ARC3 relative to the proposed new Municipal Center, together with general information regarding the project and citizens comments on the project.**

**1.8 Consideration of approving Contract with EMA for Structural Engineering services in the amount of \$28,000.00 for the Town's new Municipal Center.**

**Lawrence Nayman, Building Official, reported this is the Engineer graded and chosen by the Committee. He further reported he has worked with him on several other projects in town, noting he looks at different facets of a project, and believes he will be a good team member, and recommends approval of this proposed Contract with EMA for Structural Engineering services.**

**MOTION by Councilor Smith -- seconded by Councilor Sutch -- to approve expenditure of \$28,000.00, as presented in Agenda Item 1.8. Motion carried 5-0.**

**1.9 Consideration of approving purchase proposal from National Traffic Signs, Inc., in the amount of \$5,107.52 covering new Seagull signs, poles, stop signs and other materials to improve street signs, in conjunction with beautification for Gulf Boulevard.**

**Chief Williams presented a replica of the proposed new street sign reflecting a "seagull", and sun in the background, advising the sign had his recommendation.**

**MOTION by Councilor Irelan -- seconded by Councilor Smith -- to approve expenditure of \$5,107.52, as presented in Agenda Item 1.9. Motion carried 5-0.**

**1.10 Consideration of approving hiring Diane Bride part-time to assist the Director of Finance.**

**Mary Karayianes, Director of Finance, addressed her Memo recommending the hiring of Diane Bride to replace Lorain Blankenship, who is retiring.**

**MOTION by Councilor Sutch -- seconded by Vice Mayor Herndon -- to approve request by the Director of Finance to hire Diane Bride, as presented in Agenda Item 1.10, and effective 12/7/09. Motion carried 5-0.**

**1.11 Consideration of approving Financial Statement for the period ending November 30, 2009.**

*Mary Karayianes, Director of Finance, reported at this point there is not a lot of activity, as it is really early, and briefly reviewed the figures.*

**MOTION by Councilor Smith – seconded by Councilor Irelan – to accept Financial Statement for the period ending November 30, 2009, and hold for audit. Motion carried 5-0.**

**1.12 Consideration of approving Police Activity Report covering the month of November 2009.**

*Chief Williams reported the most remarkable item was the reduction in criminal reports, with all else on a level line, except calls for service were up.*

*Chief Williams reported on a child porn case the Department was working on and advised he was awaiting a report from the Sheriff's Department relative to the shooting incident.*

**MOTION by Councilor Sutch – seconded by Councilor Irelan -- to approve Agenda Item 1.12, as published. Motion carried 5-0.**

**1.13 Update Report on status of proposed construction of a new Municipal Center.**

*Chief Williams reported he had the opportunity and pleasure to sit in on a meeting with the Architect and Construction Contractor at Belleair Beach City Hall in anticipation of the Town's project, and congratulated the Council on selecting a team that will all work together, advising once the contractor is selected the Town will have a good team. He further reported the Department is in the process of cleaning out evidence lockers and putting them where the cars park in back of the building, as that building will be shut down, and noted the Captain's office will become the locker room and the Captain will share office space with the Chief.*

**1.14 Town Administrator's Report.**

*Chief Williams reported on four items as follows:*

- 1) Christmas Banners are presently being installed on the poles, and discussion was held at the Staff level for next year to include some type of lighted display on the poles for next year.*

- 2) *Public Services Department reported the State of Florida inspected the Nature Refuge Park, and complimented the Town on partial completion of replacing the Boardwalk and a good report on maintenance of the Park and advised the size of the present sign will be looked at.*
- 3) *Halfathon starting in Madeira Beach at 7:30 A.M. on 12/13/09 for approximately 2 hours and will head east over the Park Boulevard Bridge, noting there will be eight (8) officers on the detail.*
- 4) *Working with the Director of Finance to determine a recommended reserve, with a minimum threshold not to drop below, and will be recommending this at a future Workshop meeting, noting this goes hand in hand with the new project being started with the Municipal Center.*

**1.15 Citizens' Comments on any subject.**

- (1) *Larry Schear, resident, stated he had a thumbnail preview of the new building at the Workshop yesterday, and it has his approval.*

*Mr. Schear reported on the bright light as you come into Indian Shores at the South end of town and recommended a light on the Indian Shores sign to counteract the light.*

*Chief Williams there had been some previous talk of a joint back-to-back sign with Redington Shores and he would approach this with Mayor Adams.*

*Mayor Lawrence stated he had spoken with Larry Schear about an open seat on the Fire Board and will be giving him additional information to review, and if anyone else has a good candidate to let him know.*

- (2) *Art Newsome questioned whether the palm trees near the Town's south border were Medjool Palms, and Chief Williams responded that they were not.*
- (3) *Anne Miller advised of the poor condition of the fence around the garbage dumpster in the Bay Mariner Shopping Center, and the Building Official stated he would inspect the site.*

**1.16 Mayor's and Council Members comments on any subject.**

*Councilor Irelan reported the Boat Parade was scheduled for December 20, 2009. She further reported she can see the Banners much better this year. She also advised Library activity is picking up, and wished everyone a Merry Christmas and a Happy New Year.*

*Councilor Sutch wished all a Merry Christmas and a Happy New Year.*

*Councilor Smith reported the U.S. Supreme Court is considering the State's plan for beach nourishment in light of the lawsuits filed in Walton County, as owners are claiming the State is spending money to nourish and taking their land and they now cannot get to the water. Councilor Smith stated it will be several months before a decision is reached, however if the State rules in favor of the property owners it will put the State's beach nourishment plan in suspension.*

*Vice Mayor Herndon stated everyone enjoyed the meeting yesterday with ARC3, noting it is all conceptual at this point, however they will be wanting information on the Town's needs for the building.*

*Vice Mayor Herndon reported the Beautification Committee has done a good job identifying areas for improvement, and the Public Services Committee will hold a meeting next Tuesday regarding numbers for the mailboxes.*

*Vice Mayor Herndon wished all a Merry Christmas.*

*Mayor Lawrence announced the Town is hosting the BIG-C meeting tomorrow at 9:00 AM, and will discuss a proposal by the legislature to combine the Planning Council and the MPO, and noted a BIG-C Workshop will immediately follow the meeting to discuss the \$35 million dollars Penny for Pinellas money to be reimbursed to the cities.*

*Mayor Lawrence stated he keeps seeing condos starting beautification projects, and advised that the retaining wall put in at Tahitian Towers is very attractive and complimented Joe and Georgia Tawill on their efforts.*

*Mayor Lawrence reported he received a call from the Census people wanting to set up a program to assist persons who may have trouble completing the form and are looking to hire someone to help at \$13.00 per hour, with the Town hall providing some space, and asked if anyone might know of someone. Councilor Irelan stated she knew of someone and would contact the Mayor with the name the next day.*

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*Mayor Lawrence advised everyone that this has been a very sad time for the Town, in that Jim Jeter, the Town's Public Services Supervisor passed away, together with longtime resident Doug Shoulders.*

*Mayor Lawrence thanked everyone for all the sympathy cards he received in the recent loss of his brother.*

*Mayor Lawrence joined in with his comrades in wishing everyone a Merry Christmas and a Happy New Year.*

**INDIAN SHORES TOWN COUNCIL MEETING adjourned at 8:05 P.M.**

  
**MARCIA GRANTHAM, CMC**  
**Town Clerk**