

INDIAN SHORES LIBRARY BOARD MEETING MINUTES
FRIDAY, FEBRUARY 25, 2022
INDIAN SHORES MUNICIPAL CENTER 4th FLOOR

The meeting convened at 11:02 a.m.

Those present: Alice Lawrence, Peg McDermott, and Zulie Olander. Absent was board member Laura Friedrich. Ms. Hill arrived at 11:24.

Also Present: Town Attorney Regina Kardash, Vice Mayor Diantha Schear.

ITEM # AGENDA ITEM

- 1.0. Consideration of approving the Town Library Board Agenda Feb 25, 2022. Motion by Ms. McDermott-seconded by Ms. Olander to approve Agenda. Motion carried 3-0.
- 2.0. Comments from the public on any agenda item. None.
- 3.0. Consideration of approving the meeting minutes of Oct 29, 2021. (Ref pg. 1). Ms. Olander noted that the minutes indicated Ms. Friedrich was present. She was not and her name was scratched from the Oct 29 minutes. Motion by Ms. McDermott-seconded by Ms. Olander to approve amended minutes. Motion carried 3-0.
- 4.0. Status of library operations: access by the public, hours, training, Ready & Feeds, Sunday book sales. Library is now reopened with patrons slowly coming in. Procedures were updated and training is underway. The latest Sunday morning books sale brought in over \$400. Read & Feeds are still on hold.
- 5.0. Review status of the implementation of the Indian Shores Library Enhancement Study. The building department official was asked to review the plan for ADA compliance. His study of the current set up revealed that space between books shelves does not meet ADA requirements. The new set up is on hold until the current one is corrected.
- 6.0. Review status of elimination of library fines. Ms. Lawrence stated her review of the library ordinance allows fines but does not mandate them. Attorney Kardash recommended that library policy be amended. Ms. Lawrence stated Resourcemat, the library software program, would need to be changed. Attorney recommended that the by-laws include the fine policy and thus would be subject to Town Council review and approval.
- 7.0. Determine how to initiate creation of by-laws. Subjects; finances; operating procedures, security measures, annual report. Ms. McDermott reviewed the end of year budget (ref pg. 2). She explained some of the procedures being developed could be covered in the by-laws. The attorney recommended that the current written operating procedures be incorporated into the by-laws. Review of by-laws will be done at the next meeting.
- 8.0. Citizens' comments on any subject. Ms. Schear asked if potential future events should be in some document to ensure future continuity. There was a consensus to do this, possibly in by-laws.
- 9.0. Board members' comments on any subjects. Ms. Lawrence commented on the loss of several people who played roles in library operations and the difficulty in contacting people to collect donations and to sign cards, especially during pandemic closures. The town does have a fund to purchase flowers. Ms. Lawrence state she would pursue either inclusion in the town fund or use of library petty cash.
- 10.0 Meeting adjournment. Meeting adjourned at 11:29.



Alice Lawrence
Chairperson, Library Board of Directors