

INDIAN SHORES

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AUDITOR SELECTION COMMITTEE MEETING MINUTES TUESDAY, MARCH 22, 2022, BEGAN AT 2:00 P.M. INDIAN SHORES MUNICIPAL CENTER, 4th FLOOR

The Meeting convened at 2:00 P.M.

Those present: Councilor and Committee Madam Chair Diantha Schear, Citizen Members Noelle Daniel, Mark McKee, Michael Howard, Dr. Candiss Rinker, and Town Attorney Regina Kardash.

Also present: Mayor Patrick C. Soranno, Vice Mayor Mike Hackerson, Finance and Personnel Director Susan Scrogam, and Town Clerk Freddie Lozano.

Those absent: None

ITEM # AGENDA ITEM

1.0 Consideration of approving the Auditor Selection Committee Meeting agenda for March 22, 2022.

Motion by Dr. Rinker – seconded by **Mr. Howard** to approve the Auditor Selection Committee Meeting agenda for March 22, 2022. **All ayes. Motion carried 5-0.**

2.0 Comments from the public on any agenda item. None.

3.0 Review and discussion of draft Request for Proposal (RFP) #2022-01 for independent audit services and timeline.

The discussion on the proposed RFP concluded with a Committee consensus to recommend the proposed RFP document to the Council with the following revisions:

Patrick C. Soranno
Mayor

Mike Hackerson
Vice Mayor

Diantha Schear
Councilor

Michael (Mike) Petruccelli
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney

- The scope of the work covers years 2020-2025 where referenced.
- The audit is completed by March 15 of each succeeding year after the initial year (page 4 of RFP).
- Where referenced, the RFP # should be 2022-01.
- Ensure that Chapter 185 is referenced as the Police Pension.
- Point system cost = 5, delivery = 15, items 1-4 of the evaluation criteria = 20.

Motion made by **Mr. Howard** – seconded by **Dr. Rinker**, to recommend the proposed RFP document for consideration of Council approval as amended. **All ayes. Motion carried 5-0.**

The Committee formed a list of questions for the firm's references:

1. Have they done work for you in the past?
2. Were you satisfied with the work?
3. Were you satisfied with the timeliness of the work?
4. Were you satisfied with the staff and work product?
5. Would you hire them again?

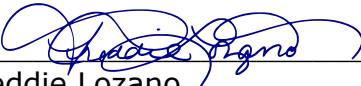
Motion made by **Mr. Howard** – seconded by **Dr. Rinker**, to approve the list of questions for the references. **All ayes. Motion carried 5-0.**

Dr. Rinker recommended reaching out to the larger firms, such as Ernst & Young and PricewaterhouseCoopers, in addition to the smaller and local firms.

4.0 Citizens' comments on any subject. None.

5.0 Committee Members' comments on any subject. None.

6.0 Meeting adjournment. 2:36 P.M.



Freddie Lozano
Town Clerk