

INDIAN SHORES

Ph 727.595.4020 Fax 727.596.0050
19305 Gulf Boulevard, Indian Shores, FL 33785
www.myindianshores.com

TOWN COUNCIL WORKSHOP AGENDA TUESDAY, APRIL 4, 2023, BEGINS AT 10:00 A.M. INDIAN SHORES MUNICIPAL CENTER, 4TH FLOOR

ITEM # AGENDA ITEM

- 1.0 Consensus on leadership for planning the April 15, 2023, Beach Clean-up.
- 2.0 Discussion and future planning determination of capital and qualitative short and long-term goals for the Town.

Town Clerk (Ref. pg.: 1)
Town Administrator (Ref. pg.: 2)
Police Chief (Ref. pg.: 3-4)
- 3.0 Workshop adjournment.

PLEASE SILENCE ALL CELL PHONES
PLEASE LIMIT PUBLIC COMMENTS TO 4 MINUTES



Freddie Lozano, CMC
Town Clerk

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Any person with a disability requiring reasonable accommodation to participate in this meeting should contact the Town Clerk's office with your request within 24 hours prior to the start of the meeting. Phone 727.595.4020, Fax 727.596.0050

Patrick C. Soranno
Mayor

Diantha Schear
Vice Mayor

Ellen Bauer
Councilor

Michael (Mike) Petruccelli
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogham
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney

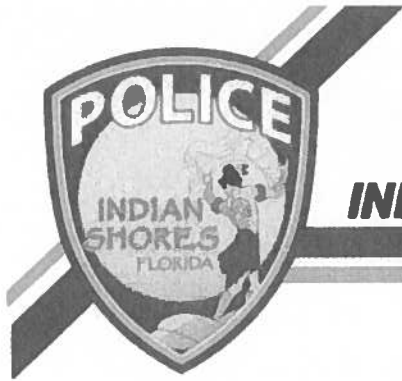
IN PROGRESS

Digitizing paper records/documents
Onboarding process for newly elected officials
Step-by-step procedure manual for all Town Clerk related duties.

GOALS AND WISH LIST

Establish and adopt a public records request policy.	
Migration of digitized records/documents into a records management application for quick search and retrieval.	
Replace aging document scanner	\$5,000
Laptops or tablets for Council Members to use during meetings.	\$6,000
Council Chamber: big screen monitors, retractable ceiling projection screen behind the dais and short-throw projector to digitally display agendas and presentations.	\$30,000
Replace aging audio recording system and microphones with updated equipment with virtual meeting (ZOOM) capabilities.	\$60,000

Rank	Dept.	Recently Completed or In Process	
	22	EAR Amendments for the COMP Plan	
	22	Handbook Guides for Each Position	
	22	Calendars for Reporting Requirments and Project times of year - i.e. TRIM	
	44	Elevator <u>Hydraulic Oil Change</u>	26,250
	44	HVAC - Year #2 of Contract (OAU #3)	38,271
	44	Mezzanine (Change over to Maintenance Building instead)	30,000
	45	Parking Meter Installed at Muni Center and McEwen Park	
	66	Wide Format Scanner - Building Dept.	7,000
	66	Community Core Software - Building Dept.	49,000
	88	Cupola replacement/refurbish at Community Garden	2,000
	88	McEwen Park upgrades (FRDAP Grant)	50,000
	88	Solar Conversion for Town Square Area street lights - starting placeholder	50,000
	88	Solar Turtle Light Bollards at Beach accesses - starting placeholder	5,000
	88	Stormwater Cleanout 193rd to 192nd	125,000
	88	Stormwater Swale at Monument Project	13,403
Future Wish List			
1	44	Convert Fluorescent Lighting to LED Lighting in Municipal Center	10,000
2	44	Reconfiguration of Generator to increase load for emergencies	65,000
3	44	Maintenance Building at Public Services vs. Mezzanine	75,000
4	88	Solar Turtle Light Bollards at Beach accesses - (30@1,500)	30,000
5	44	Expand Key Card Access Capability	10,000
6	88	Solar Conversion for Town Square Area street lights - completion	250,000
7	88	Replace Christmas Street Light Decorations (55@ \$1K each)	55,000
8	88	Canoe/Kayak Launch at 183 Ave E. or Bob McEwen Park	20,000
9	44	Community Room Kitchen Upgrade to include stove and hood	40,000
10	88	Electric Car Vehicle Charging Stations (Grant?)	20,000
Qualitative Wish List			
1	66	Move CRS Rating from 6 to 5	
2	66	Ensure smooth launch of SB 4-D requirements	
3	88	Street Wayfinding Signs Redesign, Create and Install	
4	33	Purchasing Policy Update	
5	22	Add a part-time Recreation Coordinator for robust recreation opportunities	
5	22	Friday Night Movie or Friday Night Dance Party	
5	22	Corn Hole Tournament	
5	22	Local Outings to Baseball, Hockey, Dali, etc.	
5	22	Card Game Night	
5	22	Flower Arranging Class	
5	22	Knitting, Crochet, Needlework Circle	
5	22	Wine and Cheese Tasting @ the Monument	
5	22	Indian Shores Chorus	
5	22	January Chili Cook-Off	
6	33	Reformat Budget to make it more engaging	
7	33	Establish a foundation for fundraising projects for the monument	
8	33	Review and Update all Job Descriptions	
9	33	Create a Professional Development Plan/Training Needs for each Employee	
10	33	Create a formalized Employee Onboarding Process	
11	22	Create Information Magnets with No Dogs on Beach, Lights out for Turtles, etc.	
12	22	Find someone to take over coordination of St. Patrick's Day Festival	
13	66	Find a way to demarcate storm surge in a meaningful way (pole?)	
14	44	Remote unlock of Admin. Door	
15	33	Purchase Bar Code Scanning and software for Fixed Assets/Inventory	
16	22	Establish process/procedure for logo use approval (ref, Brand Identity Guide)	
17	22	Start a yearly photography contest for photos taken in Indian Shores	
18	44	Resolve future lease arrangement with PCSO Marine Unit	
19	22	Formally Establish Preferred Vendors	
20	88	Add bike racks at beach accesses	
21	88	Obtain New Bus Shelters	
22	88	Refurbish Restrooms at Nature Park	
23	88	Re-pave Whispering Pines and Second Street	
24	88	Upgrade Beach Accesses with Kiosks for signs, announcements, concrete benches	
25	88	Town Square Signage - 193, 192, 191 Avenues	
26	88	Revisit Solar Lighting in Medians with Electrical Engineer or delete	



RICHARD (RICK) SWANN, CHIEF OF POLICE

INDIAN SHORES POLICE DEPARTMENT

Protect With Honor, Serve With Pride

To: The Honorable Mayor Patrick Soranno and Members of the Indian Shores Town Council

From: Richard H. Swann, Jr., Chief of Police

Date: March 28th, 2023

Re: April 4th Planning Meeting

Capital Budget projected 23/24

Laptops	\$16,000
Sign Board	\$35,000
Tasers	\$10,000
In car cameras	\$12,000
Ballistic vests	\$10,000
2 patrol vehicles (radio, graphics, camera)	\$120,000
Radios	\$10,000
Security access card printer	\$5,000

Wish list capital

Enhanced in car video systems	\$50,000
ATV replacement	\$19,000
Expand or complete the generator project for emergency management	
Additional card readers for the building security system	\$35,000

Initiatives / Goals

Accreditation

Expanded take home car plan to radius

Pension enhancements

Recruiting / Retention

FSA

Special needs sticker initiative

HOA liaison to attend meetings (detective)

Community Education (Scams, holiday safety,)

Complete Siren project (Speakers)

Complete Camera project? Additional camera at the 200 ave area.

Complete review & update of all town ordinances

Review of all signage to ensure constitution and town ordinance

Review of all contracts/leases MOU's

Resolve parking & parking lot issues (issue annual parking decals?)

Review & approve security ordinance

Review curfew ordinance