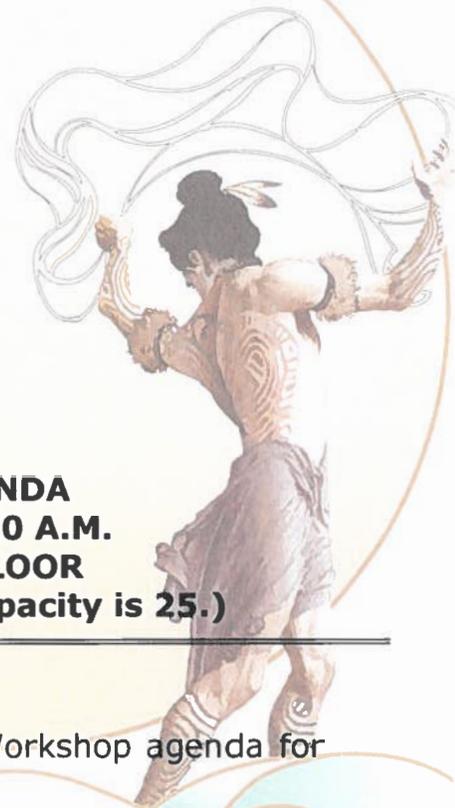


# INDIAN SHORES

Ph 727.595.4020 Fax 727.596.0050  
19305 Gulf Boulevard, Indian Shores, FL 33785  
www.myindianshores.com



**TOWN LIBRARY BOARD WORKSHOP AGENDA  
TUESDAY, APRIL 13, 2021, BEGINS AT 10:30 A.M.  
INDIAN SHORES MUNICIPAL CENTER 4<sup>th</sup> FLOOR  
(Council Chamber socially distanced maximum capacity is 25.)**

**ITEM # AGENDA ITEM**

- 1.0 Consideration of approving the Town Library Board Workshop agenda for April 13, 2021.
- 2.0 Comments from the public on any agenda item.
- 3.0 Discussion on a request for consideration to resume Curbside Service. (Ref: pg. 1)
- 4.0 Discussion on a request for consideration to designate the Library Board Members as Essential Personnel. (Ref: pg. 2)
- 5.0 Citizens' comments on any subject.
- 6.0 Board members' comments on any subject.
- 7.0 Workshop adjournment.

PLEASE SILENCE ALL CELL PHONES  
PLEASE LIMIT PUBLIC COMMENTS TO 4 MINUTES

Freddie Lozano, CMC  
Town Clerk

*Any person who decides to appeal any decision of the Town Library Board with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.*

*Any person with a disability requiring reasonable accommodation in order to participate in this meeting should contact the Town Clerk's office with your request within 24 hours prior to the start of the meeting. Phone 727.595.4020, Fax 727.596.0050.*

**Patrick C. Soranno**  
Mayor

**Diantha Schear**  
Vice Mayor

**Mike Hackerson**  
Councilor

**Michael (Mike) Petruccelli**  
Councilor

**William F. (Bill) Smith**  
Councilor

**Bonnie Dhonau**  
Town Administrator

**Richard (Rick) Swann**  
Chief of Police

**Susan L. Scrogam**  
Director of Finance  
and Personnel

**Freddie G. Lozano**  
Town Clerk

**Regina Kardash, Esq.**  
Town Attorney

## Request for Resumption of Curbside Service

Library curbside serve was terminated in October because a volunteer test positive for Covid 19. With the procedures the library was operating under there was no interaction with the public and only a temperature check with the staff.

Request that curbside service be restarted. Library members would request books via email or telephone message. So as not to interfere with staff and construction, the library staff will process the requests during non-duty hours and place the book cart in the lobby. Book cart would be placed outside for pick up for a 30-minute period on two days.

Previous procedures:

### Indians Shores Library Curbside Service

Indian Shores Library volunteers are offering curbside service. The library inventory can be found on the library's web page. Members can reserve books by email ([library@myindianshores.com](mailto:library@myindianshores.com)) or voice mail (727.474.7767), stating member's name and title and author of books desired. Members will be notified if books are available. Books will be bagged, labeled, and placed on a table outside the municipal center. Curbside service is Mon (2-3 p.m.) and Thu (10-11 a.m.), except for holidays. If needed, membership forms will be at the pickup table. Membership is \$5 a year. There will be books set out for sale with a donation jar. Patrons are to return books in municipal center drop box only for quarantining. For more information, email Alice Lawrence at [pipers@tampabay.rr.com](mailto:pipers@tampabay.rr.com).

From: Alice Lawrence

To: Council, Chief of Police, Town Administrator

Subject: Designation of Library Board Members as Essential Personnel

The Library Board requests the board members be issued entry badges that allow them access to the third floor and the library.

The appointment of members to the Library Board has been approved by the council. All members of the Library Board have been sworn in and added to the Commission of Ethics list and have been directed to submit a Form 1, A Statement of Financial Disclosure. When questioned on the need for the Form 1, the town attorney advised us that we are responsible for the valuable assets in the library and there should be no conflict of interest in this responsibility.

The board cannot fulfill this responsibility without access to these assets. The library has not been in a static condition. During painting of the building, I received an email that library was being used for storage and may look like it was in disorder. Construction on the library began without action to secure library purchases and donations. As far as we knew, the library was still under quarantine.

I did receive authority from Bonnie to enter the building (with temperature check) to enter the library. Last week when we went into the library to prepare for a book sale, we found boxes and bags of donated books alongside disassembled desks. We prepared the donations for the sale. Unfortunately, we found at the book sale that new books were mixed with these donations and some may have been inadvertently sold. This probably happened when both books coming back from curbside service and books being donated were placed in the book drop and taken upstairs together by public service personnel. They subsequently were moved from one stack to another during construction.

In addition, the library staff has not been able to perform the ongoing operations needed to keep the library in manageable order. We were in the process of removing outdated materials when the library was shut down, so now we have books not in shelves but stacked on tables. We are hopeful that, once construction is complete, we will be able to obtain bookshelves which may alleviate the need for constant withdrawals. In the meantime, we can withdrawal, box and store no longer active books and free bookshelves.

To perform the duties of maintaining and securing these assets, request the members of the Library Board be issued entry badges that allow them access to the third floor. They will not be allowed access to any of the offices. They will not enter the library if construction is underway.

While we cannot open library doors at this time, we can still offer popular book sales (to date we raised almost \$850 at the Sunday Morning Market with the expressed gratitude of many buyers); we can take action to remove books from overcrowded shelves and prepare them for sales, to process new books (manually for now; via computer when it's back in business); to identify resources to keep the Little Free Libraries going; and to plan what to do to enhance the facility when construction is complete. Library work is never done.