

INDIAN SHORES

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TOWN LIBRARY BOARD MEETING AGENDA FRIDAY, JULY 29, 2022, 11:00 A.M. INDIAN SHORES MUNICIPAL CENTER 4th FLOOR



ITEM # AGENDA ITEM

- 1.0 Consideration of approving the Town Library Board meeting agenda for July 29, 2022.
- 2.0 Comments from the public on any agenda item.
- 3.0 Consideration of approving the meeting minutes of:
 - May 27, 2022 Board Meeting. (Ref. pg. 1)
 - July 21, 2022 Workshop. (Ref. pg. 2)
- 4.0 Filling of board vacancies:
 - Laura Friedrich Term expires March 2023
 - Zulie Olander Term expires March 2024
- 5.0 Election of officers (new board members may be selected but won't officially assume duties until town council approves them for the board at the next council meeting).
 - Vice Chairperson, Library Board of Directors
 - Secretary, Library Board of Directors
- 6.0 2022-23 Budget Submission by Ms. McDermott for Board approval. (Ref. pg. 3)
- 7.0 Update on book purchases till end of year.
- 8.0 Review of upcoming Read & Feed events.

PLEASE SILENCE ALL CELL PHONES
PLEASE LIMIT PUBLIC COMMENTS TO 4 MINUTES

Patrick C. Soranno
Mayor

Diantha Schear
Vice Mayor

Mike Hackerson
Councilor

Michael (Mike) Petruccelli
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney

9.0 Approval of possible equipment purchases by Sep 15.

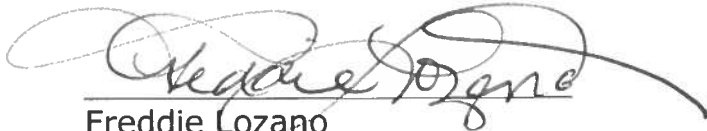
10.0 Discussion of possible Initiatives to revitalize membership.

- Increase hours: Open on Saturday and Thursday
- Increased visibility of library: Beacon articles; Author visits; Labor Day book sale
- Hold open house to celebrate Children's Corner
- Reach out to Friends of the Library for ideas
- Host events with ISPOA and Women's Club.

11.0 Citizen's comments on any subject.

12.0 Board Members' comments on any subject.

13.0 Meeting adjournment.



Freddie Lozano
Town Clerk

Any person who decides to appeal any decision of the Town Library Board with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Any person with a disability requiring reasonable accommodation in order to participate in this meeting should contact the Town Clerk's office with your request within 24 hours prior to the start of the meeting. Phone 727.595.4020, Fax 727.596.0050.

INDIAN SHORES LIBRARY BOARD MEETING MINUTES
FRIDAY, MAY 27, 2022
INDIAN SHORES MUNICIPAL CENTER 4th FLOOR

The meeting convened at 11:01 a.m.

Board members present: Alice Lawrence, Betty Hill, and Peg McDermott.

Board members absent: Laura Friedrich (not excused) and Zulie Olander (excused).

Other present: Town Attorney Regina Kardash

AGENDA ITEM

1.0 Consideration of approving the Town Library Board meeting agenda for May 27, 2022.

Motion by Ms. McDermott-seconded by Ms. Hill to approve amended Agenda. Motion carried 3-0.

2.0 Comments from the public on any agenda item. None.

3.0 Consideration of approving the meeting minutes of:

- Board meeting minutes of Apr 29, 2022
- Workshop minutes of May 17, 2022

Motion by Ms. McDermott-seconded by Ms. Hill to approve above meeting minutes. Motion carried 3-0.

4.0 Committee reports:

- Financial update by Ms. McDermott. Ms. McDermott reported on funds collected for library cards, book sales and Read & Feeds.
- Book purchases by Ms. Hill. Latest order of books has arrived; next list will go out first week of June.
- Status of June schedule by Ms. Friedrich. Ms. Lawrence reported that the schedule is in work.
- Status of Read & Feeds by Ms. Lawrence. Ms. Lawrence announced schedule until the end of year.

5.0 Update on implementation of the Indian Shores Library Enhancement Study. The town administrator has directed the movement of bookshelves to meet with comply with ADA directives. She asked the board to review the floorplan with the Building Official comments. (ref. pg. 4). There were not comments on the floorplan. Ms. Lawrence will work with public services to ensure correct distance between the shelves. After shelves are moved, the board will put the study back on agenda. Ms. Lawrence asked if there was interest in buying plastic bins for the children's corner. The consensus was not to buy them at this time.

6.0 Consideration of approving proposed bylaws dated May 20, 2022. Ms. Lawrence had not read aloud a portion of the bylaws at the last meeting. She read the omitted sections. There were no comments on these paragraphs or on any of the proposed bylaws.

Motion by Ms. Hill-seconded by Ms. McDermott to approve proposed bylaws. Motion carried 3-0. Bylaws will be forwarded to the town clerk for inclusion in the next Town Council meeting agenda.

7.0 Citizens comments on any subject. None.

8.0 Board comments on any subject. None.

9.0 Meeting adjourned at 11:20 a.m.

ALICE A. LAWRENCE
Chairperson, Library Board of Directors

TOWN LIBRARY BOARD WORKSHOP MINUTES
THURSDAY, JUL 21, 2022
INDIAN SHORES MUNICIPAL CENTER 4th FLOOR

The meeting convened at 10:01 a.m.

Board members present: Alice Lawrence, Betty Hill, and Peg McDermott. Absent was board Zulie Olander (excused absence). Laura Friedrich had resigned from the board on Jun 29, 2022, replacement pending.

Also Present: Town Administrator Bonnie Dhonau and Vice Mayor Diantha Schear,

- 1.0 Consideration of approving the Town Library Board Workshop agenda for Jul 21, 2022. Motion by Ms. McDermott-seconded by Ms. Hill to approve Agenda. Motion carried 3-0.
- 2.0 Comments from the public on any agenda item. None.
- 3.0 Reviewal of documents provided by town Finance Department, pgs. 1-11 (also included was a document on expenditures from 2019, pg. 12). After discussion, several expenditures/donations were identified to be under new accounts, "Promotions" and "Read & Feeds."
- 4.0 Discussion of 2022-2023 library budget to include possible purchases for enhanced layout. Ms. Dhonau reviewed past and proposed funding levels with the board with a resultant consensus.
- 5.0 Formulation of budget proposal to submit for approval at Library Board Meeting on Jul 29, 2022. After review with Ms. Dhonau, Ms. McDermott stated she will write the library 2022-2023 budget input for the meeting.
- 6.0 Citizens' comments on any subject. Vice Mayor Schear asked for a review of the current Read & Feed finances. The board discussed the procedures now that the Read & Feeds expenditures are handled by Petty Cash and the money collected is given to the town as donation revenue.
- 7.0 Board Members' comments on any subject. None.
- 8.0 Adjournment. Meeting was adjourned at 10:54 a.m.

ALICE A. LAWRENCE
Chairperson, Library Board of Directors

Budget 2021-2022 -- \$6500

Supplies	\$2500	
		(\$212 spent as of 7/22/2022)
Memberships	\$2000	
		(\$1275 spent as of 7/22/2022)
Equipment	\$500	
		(no expenses as of 7/22/2022)
Book Purchases	\$2500	
		(\$1078 spent as of 7/22/2022)

Budget 2022-2023 -- \$7300

Supplies (software, office supplies)	\$2500
Memberships (reimbursement for Pinellas County library membership)	\$2000
Equipment (kindle, misc)	\$100
Book Purchases	\$2500
Promotional (volunteer dinner/party)	\$1200

Projected Income 2022-2023 -- \$2850

Book Sales	\$1500
Memberships	\$500
Donations	\$300
Read & Feeds	\$550