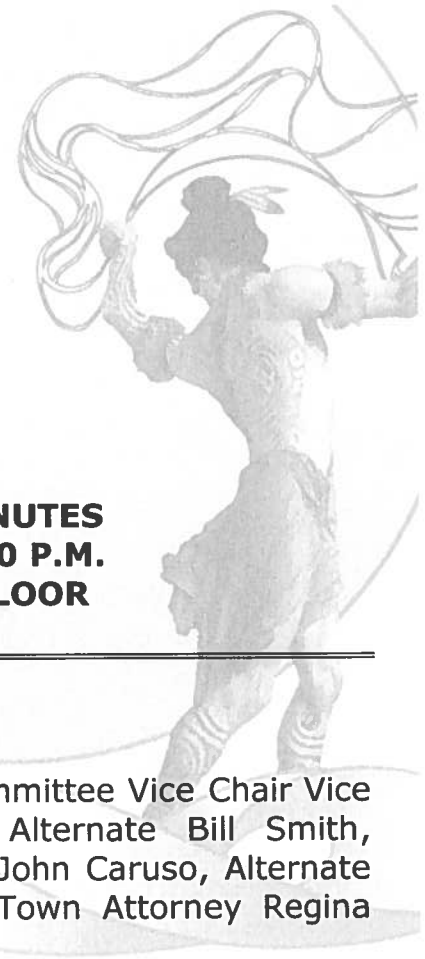


INDIAN SHORES

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ADMINISTRATIVE AND FINANCE / CHARTER REVIEW COMMITTEE MEETING MINUTES TUESDAY, JANUARY 25, 2022, BEGAN AT 2:00 P.M. INDIAN SHORES MUNICIPAL, CENTER 4TH FLOOR

The Meeting convened at 2:00 P.M.

Those present: Committee Chair Mayor Patrick C. Soranno, Committee Vice Chair Vice Mayor Mike Hackerson, Committee Council Alternate Bill Smith, Committee Citizen Members Art Newsome and John Caruso, Alternate Committee Citizen Member Ellen Bauer, and Town Attorney Regina Kardash.

Also present: Councilor Mike Petrucci, Councilor Diantha Schear, Town Administrator Bonnie Dhonau, Town Clerk Freddie Lozano, Police Chief Rick Swann, Police Captain Glen Smith, Planning, Zoning and Building Committee Citizen Member Dr. Candiss Rinker, and Fire Commissioner Larry Schear.

Those absent: None

ITEM # AGENDA ITEM

1.0 Consideration of approving the Administrative and Finance/Charter Review Committee Meeting agenda for January 25, 2022.

Motion by Mr. Newsome – seconded by **Vice Chair Hackerson** to approve the Administrative and Finance/Charter Review Committee Meeting agenda for January 25, 2022. **All ayes. Motion carried 6-0.**

2.0 Comments from the public on any agenda item. None

Patrick C. Soranno
Mayor

Mike Hackerson
Vice Mayor

Diantha Schear
Councilor

Michael (Mike) Petrucci
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney

3.0 Consideration of approving the Administrative and Finance Committee meeting minutes of June 8, 2021.

Motion by Mr. Caruso – seconded by **Vice Chair Hackerson** to approve the Administrative and Finance Committee meeting minutes of June 8, 2021.

All ayes. Motion carried 6-0.

4.0 Charter Review (review materials provided at the meeting):

1. Overview

2. History

Attorney Kardash provided a brief history of the Town founded in 1957. The Town went through three name changes: Indian Rocks Beach South Shore, Holiday Beach in 1965, and Indian Shores in 1982. The legislation enacted home rule power in 1968, giving municipalities the ability to act for a municipal purpose for the health, safety, and welfare of its citizens, except as otherwise provided by law. The Town operated under the 1957 charter until 1984 when the Town adopted the home rule charter.

The charter is the Town's agreement with its citizens on how they will be governed according to what the document provides. The Charter Review Committee makes recommendations to the Council of changes that they feel would be appropriate for the charter and the community. Amendments to the charter go through an ordinance and a strict ballot summary and ballot question process for a referendum. A referendum is not required if the Committee has no recommended changes. However, a citizen-initiated petition would put the changes to a referendum. A majority of the citizens are required to vote to pass the changes.

Attorney Kardash spoke about how the Town is structured with regards to positions such as Council members, town attorney, town administrator, and town clerk. When looking at qualifications for these positions, she wanted to be clear that each position should be looked at objectively and not in terms of who is currently in that seat.

She briefly touched on each of the Charter Articles, which will be reviewed further at future meetings. The meetings will be scheduled every Tuesday before the regular Town Council meeting. The sessions will continue as long as the Committee feels necessary.

Lastly, she provided a copy of the 1989 Indian Shores Management Report Study relating to the Town's governmental structure, departments, employees, division of authority, and Town history. The study recommended that the charter should be reviewed every three years. She thought that the comprehensive and informative study is worth looking over.

She reached out to Florida League of Cities University Director Lynn Tipton, who is available to attend a rescheduled Charter Review session on February 22, 2022. She will give a presentation on city charters and how the Town compares to similarly sized and structured cities.

The Council reached a consensus to reschedule the February 8 Charter Review to February 22.

5.0 Citizen's comments on any subject. None.

Dr. Rinker asked if qualifications for senior positions should be included in the charter and if they are typically included. She mentioned that other cities prefer education degrees for senior positions.

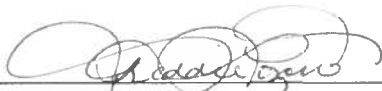
Attorney Kardash replied that in ordinance should contain what the qualifications are. Qualifications for a chartered position like the Town Clerk are typically in the personnel manual that lists the basic qualifications for that position.

6.0 Committee members' comments on any subject.

Councilor Smith mentioned that the Council and Finance Director served the role of administrator in some capacity in the past. It was then decided that the Town Manager/Administrator role should be established. E.D. Williams took on the position of Town Administrator in addition to being the Police Chief.

Ms. Dhonau mentioned that former Town Engineer Bob Brotherton served as Administrator for a short period of time until 2006 when E.D. Williams took over the position.

7.0 Meeting adjournment. 2:59 P.M.



Freddie Lozano
Town Clerk