

# INDIAN SHORES

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## TOWN LIBRARY BOARD MEETING AGENDA FRIDAY, FEBRUARY 25, 2021, 11:00 A.M. INDIAN SHORES MUNICIPAL CENTER 4<sup>th</sup> FLOOR (Facial coverings/masks are recommended while in Town Hall.)

### PLEDGE OF ALLEGIANCE TO THE FLAG

#### ITEM # AGENDA ITEM

- 1.0 Consideration of approving the Town Library Board meeting agenda for February 25, 2022.
- 2.0 Comments from the public on any agenda item.
- 3.0 Consideration of approving the meeting minutes of October 29, 2021. (Ref: pg. 1)
- 4.0 Status of library operations: access by the public, hours, training, Read & Feeds, Sunday book sales.
- 5.0 Review status of the implementation of the Indian Shores Library Enhancement Study. (Ref: pg. 2)
- 6.0 Review status of possible elimination of Library fines.
- 7.0 Determine how to initiate creation of by-laws. Possible subjects: Finances; operating procedures, security measures, annual reports.
- 8.0 Citizen's comments on any subject.
- 9.0 Board Members' comments on any subject.

PLEASE SILENCE ALL CELL PHONES  
PLEASE LIMIT PUBLIC COMMENTS TO 4 MINUTES

**Patrick C. Soranno**  
Mayor

**Mike Hackerson**  
Vice Mayor

**Diantha Schear**  
Councilor

**Michael (Mike) Petrucci**  
Councilor

**William F. (Bill) Smith**  
Councilor

**Bonnie Dhonau**  
Town Administrator

**Richard (Rick) Swann**  
Chief of Police

**Susan L. Scrogam**  
Director of Finance  
and Personnel

**Freddie G. Lozano**  
Town Clerk

**Regina Kardash, Esq**  
Town Attorney

10.0 Meeting adjournment.



Freddie Lozano  
Town Clerk

*Any person who decides to appeal any decision of the Town Library Board with respect to any matter considered at any such meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.*

*Any person with a disability requiring reasonable accommodation in order to participate in this meeting should contact the Town Clerk's office with your request within 24 hours prior to the start of the meeting. Phone 727.595.4020, Fax 727.596.0050.*

INDIAN SHORES LIBRARY BOARD MEETING MINUTES  
FRIDAY, OCTOBER 29, 2021  
INDIAN SHORES MUNICIPAL CENTER 4th FLOOR

The meeting convened at 10 a.m.

Those present: Alice Lawrence, Laura Friedrich, Peg McDermott and Zulie Olander. Absent was board member Laura Friedrich.

Also Present: Vice Mayor Diantha Schear.

ITEM # AGENDA ITEM

1.0. Consideration of approving the Town Library Board Agenda for Oct 29, 2021. Motion by Ms. McDermott-seconded by Ms. Olander to approve Agenda. Motion carried 4-0.

2.0. Comments from the public on any agenda item. None.

3.0. Consideration of approving the meeting minutes of May 28, 2021. (ref pgs 1-2). Motion by Ms McDermott-seconded by Ms. Olander to approve minutes. Motion carried 4-0.

4.0. Review and approval of the Library Annual Report for FY 2019-2020. (Ref: pg. 3). Ms Lawrence read the report. Two people were missing from the volunteer list. She confirmed with the missing volunteers that they were on duty during the period and stated the correction would be made. Motion to approve the report with the correction made by Ms. McDermott-seconded by Ms. Hill

5.0. Review and approval of the Indian Shores Library Enhancement Study. (Ref: pg. 4). The board reviewed the diagrams and discussed how to proceed with implementation. Ms. Lawrence said she would confer with the staff on how to purchase bookcases and other furniture for a future approval by council. Motion by Ms. McDermott-seconded by Ms. Olander to approve the study. Motion carried 4-0.

6.0 Discussion on possible elimination of Library fines. There was a general consensus to pursue eliminating fines in line with Pasco and Pinellas Counties. Ms. Lawrence said she would do further study on if this was something that the board could approve or if it would need council approval.

6.0 Citizens' comments on any subject. Ms. Schear recommended that instead of a desk and chair that the library purchase bean bags for the children's corner. She commented that children did use the library during the high season and also that large print books were requested.

7.0 Board members' comments on any subject. Ms. Hill briefed the staff on her procedures to select books, to include review Wall Street Journal reviews. She suggested and the staff agreed to purchasing large print and children's books. Ms. McDermott recommended that instead of one receipt book for memberships dues and one for miscellaneous payments that we just use one book. There was general consensus to do that as long as it was in accordance with the town financial staff requirements. Ms. Lawrence commented that training would be needed when the volunteers are in full force on how to handle collection of money. Ms. Lawrence stated that this and other procedures such as the preparation of the annual reports needed to be articulated in by laws and that she had requested assistance from the town administrator on how to write by-laws.

8.0 Meeting adjournment at 10:40.

Note to Freddie: It was questioned whether there was a need to have a motion to adjourn. I didn't think so but we did it anyway. Motion by Ms. Olander to adjourn-seconded by Ms. Hill.

