

185 Police Pension Fund Board of Trustees



Est. 10/01/1994

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AGENDA

BOARD OF TRUSTEES

INDIAN SHORES POLICE DEPT. 185 POLICE PENSION FUND

April 20, 2017 4:30 P.M.

Location: 19305 Gulf Blvd, Indian Shores FL 33785 / Municipal Center 4th Floor

Call to Order – Chairman Shaun Griffin

Time: 4:30 pm

Board of Trustees Roll Call: Secretary Stephen Janik

Approval of Meeting Agenda: Board of Trustees

Motion made by: 2nd by Approved:

Comments from the Public on any Agenda Items: (3 minutes maximum)

Approval of Prior Meeting's Minutes: Board of Trustees – January, 2017

Motion by 2nd by Approved:

Old Business Discussion: Former non-vested members have had bulk payouts from the fund in 2016, some are still pending payouts. Former members include:

James "Mike" Bryan – paid out March 2017 (unknown amount at this time)

The following member has retired, and were vested, and payments have begun:

Paul Hayes - \$2432.83 monthly

Members asked to see a document by Foster & Foster indicating that the amount of Disability Retirement Payments vs. Normal Retirement Payments would be the same for Joseph Ferro. A copy of that letter is dated 6/23/16, and available with Cpl Griffin for review.

New Business Discussion: A new member has joined the agency full-time in 2016, and will be a new member to the pension:

Major Emily Smoak – Deputy Chief of Police

Letter by Trustee / Griffin reference: receipt of several items, invoices, bank statements found in bottom of desk vacated by prior chairman D. Tindall. Items were placed in envelope and filed with copy of the letter.

Motion to appoint Steve Janik as the Records Management Liaison (RMLO) FSS> 257.36

Motion made by: 2nd by Approved:

Motion to purchase two 256 GB thumb drives @ \$38.00 each for transfer of all paper data in 2 file cabinets, into electronic format, and store papers in sealed boxes in vault.

Motion made by: 2nd by Approved:

Motion to consider reimbursing the Town for hourly wage of an ISPD Records Specialist to convert 2 file cabinets of paper, into electronic storage via above listed thumb drives. The estimated cost of an hourly wage for a part-time Records Specialist is \$15.00 per hour, with an estimated 6 hour shift at \$90.00. It is estimated that this project could take up to 5 shifts, for a total cost of \$450.00 (30 hours). Because the records are maintained within the Records Section, which is fully secured by FBI/FDLE protocol, those with unescorted access must be cleared and certified by the FBI/FDLE, of which our Records Specialists are in compliance.

Motion made by: 2nd by Approved:

Attorney Lee Dehner of Christiansen & Dehner, P.A.: Attorney's report.

Payment of Invoices Due:

- **Christiansen & Dehner, P.A.** from 1/6 – 1/19 paid \$1,127.83, a past due amount of \$40.00 added for a total payment of \$1,168.73. Also, Check # 107985908 paid \$5267.34
- **US BANK Unknown**
- **Bowen, Hanes & Company, Inc. Unknown**

Next Meeting: July 20, 2017 @ 4:30 p.m. * all future meetings will be at 4:30 pm, unless otherwise noted*

Adjournment: Motion made by 2nd by Approved Time:

VERBATIM RECORD:

PLEASE NOTE: IN ACCORDANCE WITH FLORIDA STATUTE 286.0105: ANY PERSON WHO DESIRES TO APPEAL ANY DECISION AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THIS PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED.

ADA COMPLIANCE:

IN ACCORDANCE WITH FLORIDA STATUTE 286.26: PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE TOWN CLERK, 727-474-7705, 48 HOURS IN ADVANCE OF THE MEETING.